



**UNIVERSITÀ
DEGLI STUDI
DI TRIESTE**



Dipartimento di

**Scienze Economiche, Aziendali,
Matematiche e Statistiche "Bruno de Finetti"**

FAQ: who does what

<p>Enrolment <i>(standard, Course transfer and accreditation);</i> Enrolling in a Bachelor's Degree Course <i>(Tolc);</i> Enrolling in a Master's Degree <i>(entry requirements)</i></p>	<p>Admission Office</p>	<p>Info desk – Basement Right Wing Building A Piazzale Europa, 1 <i>Mondays 3pm – 5pm (30 students per day)*</i> <i>Thursdays 9am – 12pm (30 students per day)*</i></p>	<p>deams.ammissioni@amm.units.it Phone number: 040/558.2907 – 2984 (Mondays, Tuesdays, Wednesdays, Fridays: 12pm – 1pm; Thursdays: 3pm – 4pm)</p>
<p>Course transfer; Online Study plan submission <i>(or modification);</i> Online self-declaration form or certifications, or diploma supplement</p>	<p>Career Office and Study Plan</p>	<p>Info desk - Basement Right Wing Building A Piazzale Europa, 1 <i>Mondays 3pm – 5pm (20 students per day)*</i> <i>Thursdays 9am – 12pm (30 students per day)*</i></p>	<p>economia.studenti@amm.units.it Phone number: 040/558.2896 (Mondays, Tuesdays, Wednesdays, Fridays: 12pm – 1pm; Thursdays: 3pm – 4pm)</p>
<p>Fees, subsidies and exemptions; ISEE</p>	<p>Fees Office</p>	<p>Info desk - Basement Right Wing Building A Piazzale Europa, 1 <i>Mondays 3pm – 5pm (30 students per day)*</i> <i>Thursdays 9am – 12pm (30 students per day)*</i></p>	<p>tasse.studenti@amm.units.it Phone number: 040/558.3731 (Tuesdays, Wednesdays, Fridays: 12pm – 1pm;)</p>

(*) The service is available **by appointment only** at <https://orari.units.it/portalePlanning/servizi-sportello>. Your reservation is fixed at the info desk opening hour and therefore the order of **reception** depends on **your booking number**. Online booking is **subject to availability**. **Fixing an appointment in person is possible until the day before the chosen one**. As an alternative to the info desk, it is possible to call the offices **during the above-mentioned times and days only**.